



REGISTRATION: FEE SCHEDULE

Annual Family Application Fee	(due at the time of application, non-refundable)	\$200
Annual Registration Per student, Per year		
Grades K-1		\$300
Grades 2-8	(Student's earning approved high school credit will be charged the Grades 9-11 registration fee)	\$400
Grades 9-11		\$500
Graduates		\$600
Summer School Registration		\$200

Note: If your Application for Enrollment at UCA School is not approved, a non-refundable fee of \$50 will be retained. Once your student begins school, the entire application and registration amount paid is non-refundable. Allow 4 to 6 weeks to process Transfer Request of school records.



FAMILY DISCOUNT:

<u>Children in the Family</u>	<u>Discount</u>
1	No discount
2	10%
3	15%
4	20%
5	25%

*Please note that the children must be attending the UPPERROOM CHRISTIAN ACADEMY SCHOOL to qualify for the Family Discount Special. Discounts are given when tuition is paid annually: 10% annually and 5% semester.

Please expect a **\$45.00** service charge for checks returned by the bank for insufficient funds.

- I. Tuition is due every Monday by **5:00 p.m.** If after **5:00 p.m.** a **five-day grace period** will be extended. Payment is due with a late fee on or before **the five-day grace period** ends or student will not be allowed in school until ALL fees are paid and brought current.
- II. No school records will be released, including report cards, transcripts and diplomas, when an account has a past due balance. When a student withdraws from school all balances due must be paid in full before records are released.

Registration is required for each new and returning student; however, new students must have an appointment with the principal or administrator for admittance into the school. Registration and book fees are due for each student (See Finance Manager) at the time of registration. Discounts are available for two or more students of the same household. **THESE FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE.**



FINANCIAL POLICIES

Tuition may be paid in full or in 9 monthly installments the 1st through the 5th of each month; however, a fee of \$25.00 is due if tuition is late.

CONSEQUENCES OF NON-PAYMENT

No school records will be released including report cards, transcripts and diplomas when an account has a past due balance. When a student withdraws or is expelled from UCAS, all balances due must be paid in full before records are released. If full tuition was or has been paid it is **non-refundable**.

Seniors are denied the privilege of participating in any graduation exercises if any funds are owed. No transcripts will be released, and no recommendations will be released.

COLLECTIONS

The Finance Manager will make aggressive use of collection agencies to collect a debt owed to the school.